

BROCKVILLE PUBLIC LIBRARY
MONTHLY BOARD MEETING – March 12, 2007 at 4:00 p.m.

CALL TO ORDER: At 4:00 p.m.

PRESENT: M. Wicklum, N. Van Ulden, J. Wlodarczyk, H. Alexander, J. Cullen, J. Huether, and M. Williams.

ABSENT: Councillor G. Beach and C. Quick

APPROVAL OF THE AGENDA: It was moved by H. Alexander and seconded by J. Cullen that the agenda be approved with the addition of one item under New Business. CARRIED

DECLARATION OF ANY CONFLICT OF INTEREST: No conflict of interest was declared.

MINUTES OF THE LAST MEETING: It was moved by J. Wlodarczyk and seconded by J. Huether that the minutes of February 12, 2007 be accepted with one minor correction, namely the date of the next meeting. CARRIED

BUSINESS ARISING FROM THE MINUTES:

- 1) Finance: City Council has approved the transfer of \$4,935.00 from our reserve to cover computer maintenance fees.
- 2) Governance: It was moved by N. Van Ulden and seconded by J. Wlodarczyk that the Board approves two policies as amended: a) Programming Policy -1 and b) Facilities -9 Rules of Conduct. CARRIED.

ACCOUNTS: It was moved by J. Cullen and seconded by J. Huether that the Brockville Public Library Board approve of accounts payable for the Brockville Public Library for the month of February 2007 in the amount of \$61,948.11 and that this be authority to pay same. CARRIED

REPORT OF THE C.E.O.:

- 1) *Roots and Wings* 2007 budget: The Board accepted staff recommendations for the expenditure of *Roots and Wings* funds as presented by the CEO. The Board authorized the expenditure of \$250 for an advertisement to be published in *The Recorder and Times* in a special section, celebrating the city's 175th birthday. The Board agreed to defer the promotional DVD until 2008.
- 2) Christmas holiday hours: The Board decided that the Library will be open between Christmas and New Year's.
- 3) Launch of the Library's new website: We went live with our new website on Friday March 9th. Information Services Librarian Amanda Robinson featured the new website in our article for *The Recorder and Times*, published on Sat. March 10th, 2007. Trustees received a copy of this article.

- 4) Tourism: Several members of the Watoto Children's Choir of Uganda visited the library to use our Internet stations on Friday afternoon March 9th. They were performing that evening at the Highway Pentecostal Church in Brockville.
- 5) Fundraising - Adopt-a-Book: Library staff started this annual fundraiser this past week. A bulletin board display has been set up in the lobby to advertise it. We are asking library patrons to pay for new library materials in return for an income tax receipt, public acknowledgement of their generosity through the use of a bookplate, and the first chance to read the item.
- 6) Volunteer Week, April 14-20: The CEO has arranged to have an advertisement placed in the local newspaper thanking our volunteers for their support of our library.
- 7) Recycling: On March 12, 2007 the library custodian Curt Perrin was observed sweeping up sand from the sidewalk in front of the library and putting it back into the city's sand receptacle.
- 8) Advocacy: Ernest Gallo (1909-2007), vintner and entrepreneur, credited his local public library with finding him his first wine recipe, according to the obituary published by *The Globe & Mail* on Thursday March 8, 2007. Trustees received a copy of this article.

NEW BUSINESS:

- 1) Services Review: H. Alexander, Chair of the Services Review Committee, reported on the committee's first meeting held on Feb. 26, 2007 at which the committee reviewed the *Ontario Public Libraries Act*. The next meeting is scheduled on Monday March 19th.
- 2) Mayors' Community Walk: The Mayors' Community Walk takes place on Sat. April 14, 2007. There was a discussion about board and staff participating in this annual fund-raising event.

NEXT MEETING: Monday April 16, 2007 at 4 p.m.

ADJOURNMENT: Moved by H. Alexander at 5.25 p.m.