Mobile Printing Now Available

With our new MobilePrint Service™, you can use your personal computer or mobile device to print to the library's printers from anywhere. Simply submit documents for printing and come to the library to release and pick up your document using your library card.

How to print from a laptop or desktop computer at home or work:

- Begin by visiting **http://www.printeron.net/bpl/buellstreet**.
- Select the printer profile you want (B&W or Colour) and enter your email address.
- Browse your computer to find and select the file you wish to print.
- Click the gray arrow. It will count your pages and then click the green icon to print (you will see the status of your print job and a reference number).
- At the Print Release Station in the library, select "Release a Print Job" and under the Mobile Print section enter the email address you supplied and select your print job.

Print from your laptop or desktop computer

Your print job will be printed!

How to print from tablet or smartphone app:

- Visit your device's 'store' for apps, search for "PrinterOn". Install and launch the free PrinterOn App.
- Click on "No printer selected" at the bottom of the screen.
- Click "Search" at the bottom of the screen. Search for "Brockville".
- Choose either "Colour" or "Black and white".
- Click on the gray information symbol to see the details of this printer and to save these two printers for next time!
- To print:
  - Documents: when viewing the document, click in the upper right corner and upload the document to the PrinterOn App.
  - Photos from your phone: open the app, click on "photo" and select a photo to print.
  - Select the printer and click the print icon.
  - Enter an email address and click on the check mark (you will receive a notice that the job started, and shortly after another message stating "Job Success").
  - At the Print Release Station in the library, select "Release a Print Job" and under the Mobile Print section enter the email address you supplied and select your print job.

Print from your tablet or smartphone app

Your print job will be printed!

How to use email to send something directly to library print system:

- Email from any device directly to the library's print system:
  - Black and white: **brockvillelibrary-bw@printspots.com**
  - Colour: **brockvillelibrary-colour@printspots.com**
- At the Print Release Station in the library, select "Release a Print Job".
- Enter the email address you supplied and select your print job.

Email from any device to library print system

Your print job will be printed!