

Monday, February 26, 2018
Buell St. Room, Brockville Public Library

1. CALL TO ORDER: 5:20 p.m.

PRESENT: Board Members: N. Bowman, C. Hannah, C. Quick, C. TeKamp, M. Wicklum, L. Wales. Staff: E. Farrell.
Regrets: J. Cullen, R. Sands

2. INTRODUCTORY REMARKS (INFORMATION / ANNOUNCEMENTS):

None

3. APPROVAL OF THE AGENDA

Moved by C. TeKamp and seconded by C. Quick. Carried.

4. DECLARATION OF ANY PECUNIARY CONFLICT OF INTEREST: None.

5. CONSENT AGENDA:

- a. January Board minutes
- b. January Statistics & Financial report
- c. January CEO Report
- d. 2018 OLA Super Conference Report

Moved by C. TeKamp and seconded by M. Wicklum ... "That the Brockville Public Library Board accepts the consent agenda which includes the January Board minutes, January Statistics & Financial report, January CEO report, and 2018 OLA Super Conference report." Carried.

6. FOR DISCUSSION/DECISION

- a. Procurement Library Resources Policy

Moved by M. Wicklum and seconded by C. Quick... "That the Brockville Public Library Board approves the recommended revisions to the Procurement Library Resources Policy as amended." Carried.

- b. Anti-Spam policy (first tabling)

The Board discussed opportunities for training for Library Board members for CASL. Policy tabled until next meeting.

- c. Human Resources (Bill 148)

N. Bowman discussed the cost implications for Bill 148. E. Farrell provided samples of the approximate costs. The Library Board will create a subcommittee to review the Human Resources policy to ensure alignment with Bill 148.

- d. My Giving Library/ Roots and Wings

N. Bowman reviewed the previous Roots and Wings account and the auditor's notes on

this account. It was recommended that the Terms of Reference for Roots and Wings be reviewed and updated.

e. 2017 annual report (draft)

E. Farrell presented a revised draft of the 2017 annual report. Comments were received and discussion occurred on the potential distribution of the final report.

f. OLBA report

N. Bowman commented on her attendance at the OLA Super Conference OLBA boot camp. Workshops included sessions on Library Board legacy and transition, creating a legacy document that communicates the role of the Library Board to the community and the possibility of running an information session for anyone considering applying to the Board for the new term.

7. FOR EXPLORATION

a. Advocacy: sharing|promoting|celebrating BPL:

- Library Day in Your Riding: Engaging your MPP in an election year.

N. Bowman sent some information to Steve Clark, MPP about the Library, the Ontario Library Association (OLA) and the Federation of Ontario Public Libraries (FOPL)

8. ITEMS FOR NEXT AGENDA

- HR policy review
- Anti-Spam policy review

9. PRIVATE SESSION

Moved to private session by C. Hannah at 5:48 p.m. to discuss personal matters. Moved out of private session and take action on the motion approved at 6:12 p.m. by L. Wales.

10. MEETING EVALUATION: Deferred.

11. ADJOURNMENT: Moved by N. Bowman at 6:40 p.m.

NEXT MEETING: Monday, March 26, 2018 at 5:00 p.m. at the Library.

Signature of the Chair: _____
(after approval)