

Public Display Policy

Adult Exhibit Space

The Brockville Public Library offers free exhibit space on two walls on the second floor to adult artists and crafts people to display paintings, quilts, etc. There is also a small locked display case suitable for the display of collectibles and artifacts.

The Brockville Public Library reserves the right to approve items prior to the date of the display.

The duration of the exhibit is for one month, from the first day of the month to the last day of the month.

Artists are responsible for setting up the display and for removing it.

The library will supply chains and hooks and a ladder.

The staff person responsible for bookings will note the reservation in the Display Reservation Book with the name, phone number of the artist and the type of display (paintings, drawings, quilts, etc). For group showings, one person must be designated as the contact person and provide a phone number.

Staff will make a reminder phone call one month prior to the exhibit period.

The Brockville Public Library will arrange in-house advertising and for limited free advertising in the local media.

The Brockville Public Library is not responsible for loss or damage of artworks displayed in the library. Any loss or damage that may occur will not be covered by the Library's insurance plan. Artists will be offered security tags for framed artwork.

The Brockville Public Library is not responsible for arranging any sales of work displayed. The artists may display a price list.

Public Bulletin Board Policy

Purpose: To set forth the types of materials that may be displayed on the library's community information bulletin boards and display racks.

1. The Library provides space on its public bulletin boards and literature display racks to non-profit, civic and community groups for the display of informational bulletins, brochures and posters regarding educational, cultural, civic, intellectual and charitable activities of interest to the local community. These services are in keeping with the Library's philosophy of providing access to a wide range of information sources.
2. In general, no items devoted solely to the sale, advertising, solicitation, or promotion of commercial products or services for a single profit making business will be accepted.
3. Also excluded are personal ads and notices, petitions, notices of items for sale or rent, political campaign advertising and notices advocating or promoting partisan political issues.
4. Religious and political materials are permissible for informational purposes or special events. However, materials whose primary purpose is promoting for a single point of view will not be displayed.
5. Material promoting unlawful practices (e.g. information which violates municipal, provincial or federal legislation, including the Human Rights Code) will be refused.
6. Material that is contrary to the policies, regulations and procedures of the Brockville Public Library will not be displayed.

7. All notices, posters and free literature must be approved and placed on the bulletin board or in the display racks by library staff. The items must be professionally printed or neatly hand printed and no larger than 11 inches by 17 inches in size.
8. Materials will be displayed for a limited time only. Because space is limited, it may not be possible to display all posters, brochures, etc. that are acceptable under these guidelines.
9. The Brockville Public Library reserves the right to judge the relative importance of posters and notices, and from time to time may refuse to post them.
10. Posting of a notice or placement of materials in a display rack does not imply endorsement by library staff or the Board of Trustees.

Young Adult Art Displays

The Brockville Public Library is offering an area in the Young Adult Section of the library where students Grade 7 – 13 may display their art.

The display period is from the first day of the month until the last day of the month.

The artist is responsible for hanging the display and taking it down.

Reservations will be accepted and noted in the Display Reservation Book.

Frames are available if needed. Frames are 10 x 14 (2 frames) and 16 x 20 (4 frames).

The library will provide in-house advertising as well as an announcement in the Recorder and Times current events column.

The library is not responsible for insurance or any theft or damage that may occur. Artists will be offered security tags for framed artworks.

The library is not responsible for arranging any possible sales of the work. The student may include prices if desired.

The work is subject to approval by a staff member before the date of display.